

**MINUTES OF CHORLEY LIAISON**

**MEETING DATE** Wednesday, 17 October 2018

**MEMBERS PRESENT:** Councillor Kim Snape (Chorley Rural East Division, LCC) (Chair),  
Lancashire County Councillors: Julia Berry (Chorley South Division, LCC),  
Chorley Borough Councillors (Chairs of Neighbourhood Area Meetings): Doreen Dickinson (Western Parishes), Danny Gee (Euxton, Astley and Buckshaw), Alan Whittaker (Southern Parishes) and Alistair Bradley (Chorley Town)  
Town and Parish Councillors: Timothy Summers (Adlington), Ian Horsfield (Anderton), Helen Drinkall (Clerk to Anglezarke), Gwyneth Lloyd (Bretherton), Karen Wait (Bretherton), Alan Cornwell (Charnock Richard), Anne Peet (Croston), Katrina Reed (Euxton), Graham Ashworth (Heath Charnock), Christine Bailey (Clerk to Heath Charnock), Marel Urry (Hoghton), Terry Dickenson (Wheulton / Chorley Sports Forum) and Colin Evans (Whittle-Le-Woods)

**OFFICERS:** Chris Sinnott (Director (Early Intervention and Support)), Cathryn Filbin (Democratic and Member Services Officer), Carol Gore (Planning Obligations Officer), Jen Parker (Planning Obligations Assistant) and Ruth Rimmington (Democratic and Member Services Team Leader)

**APOLOGIES:** Lancashire County Councillors: Aidy Riggott (Euxton, Buckshaw & Astley Division, Lancashire County Council)  
Chorley Borough Councillors: Gordon France (Eastern Parishes) Town and Parish Councillors: Nicola Smith (Anderton Parish Councillor) and Louise Parkin (Anglezarke Parish Councillor)

**17.25 Welcome by the Chair**

The Chair, Councillor Kim Snape, welcomed everyone to the meeting.

**17.26 Minutes of meeting Wednesday, 18 July 2018 of Chorley Liaison**

**Decision: That the minutes of the meeting held on 18 October 2018 be confirmed as a correct record.**

It was noted that a training session is available to all Town and Parish Councils on Monday, 12 November from 6pm on the Central Lancashire Local Plan review. A session will also be held prior to the next meeting on Wednesday, 16 January 2019.

## **17.27 Electoral Review update**

Members of Chorley Liaison received a briefing note which provided information on the electoral review of Chorley Council and the next steps in the process.

On 6 November 2018, the Local Government Boundary Commission for England (LGBCE) is expected to publish its draft recommendation for the new borough warding arrangements. It also signals the start of a second consultation on those draft recommendations. The publication of draft recommendation will be the first time the LGBCE will detail its preferred warding arrangements for Chorley.

Members of the Liaison were encouraged to participate in the consultation process which runs until 14 January 2019. Even if a parish or town council approved of the draft recommendations it was important that this approval was conveyed to the LGBCE with additional supporting evidence. Otherwise the LGBCE may receive compelling evidence that the recommendation should be changed.

During discussion it was clarified that: -

- The LGBCE was conducting the review including the consultation, and as such all representations should be sent to the LGBCE direct;
- The review was instigated by the LGBCE and not one Chorley Council requested;
- Parish/town council boundaries would not change as part of the electoral review;

The final recommendations will be announced in March 2019; no further consultation will take place. Whole of Council elections will be held on the new warding arrangements in May 2020.

NB: Since the meeting, the LGBCE has informed Chorley Council that the final recommendations will be announced on 26 March 2019 instead of 12 March as detailed in the briefing note.

**Decision: That the update be noted.**

## **17.28 CIL portions paid to the Parish Councils**

Carol Gore, Planning Obligations Officer, gave a presentation which outlined the requirements of the CIL Regulations.

The Charging Authority (Chorley Council) will pass accumulated funds to the Local Council every six months, and the Local Council are required to report on the receipts and expenditure each year.

Local Councils must spend the levy on infrastructure needed to support the development of their area, or any part of that area, and will decide what infrastructure is needed. The levy is intended to focus on the provision of new infrastructure and should not be used to remedy pre-existing deficiencies in infrastructure provision unless those deficiencies will be made more severe by new development.

The meeting considered guidance on how to select projects eligible for CIL and the annual reporting requirements.

Members noted that a higher CIL portion would be available to local Councils if they had a Neighbourhood Plan in place. The Plan requires a referendum and the involvement of local residents.

There is the potential to join together with other local Councils and Chorley Councils on a CIL project, in particular the Neighbourhood Area projects. In areas where there is no local Council the Neighbourhood Area Meeting determines the relevant CIL spend.

**Decision: That the update be noted.**

#### **17.29 Electronic Weekly List/ Digital Services**

Chris Sinnott, Director (Early Intervention and Support), advised that due to budget constraints and the Council's drive to online services as a preferred method to view information and request service Parish Clerks will receive a letter and questionnaire to help the Council understand how Parish Councils currently view Planning information.

The Council will continue to offer Parish Council's assistance with broadband installation, training in digital skills, extended electronic circulation of the weekly list and equipment loans to assist with the migration to digital services.

Members raised issues relating to a lack of printing facilities, in particular A3 and issues with broadband provision. Anderton Parish Council are no longer receiving the weekly list electronically - this will be investigated.

**Decision: That the update be noted.**

#### **17.30 Item requested by Heath Charnock Parish Council**

The meeting noted that CC Keith Iddon has advised that Lancashire will not be hosting the Ironman UK event next year. Members were pleased with this outcome.

#### **17.31 Items requested by Bretherton Parish Council**

Gwyneth Lloyd, Bretherton Parish Council, reported issues with drug use around a play area in the village.

Members noted the difficulties faced by the Police with resources and noted the importance of reporting any issues to the Police to enable them to map any trends. The involvement of the Youth Zone in engaging young people and reducing anti-social behaviour was discussed and the potential to invite a representative of the Youth Zone to a future meeting.

**Decision: That the Democratic Services Officer write to the Police, outline the issues raised and request that a representative attend the next meeting.**

Gwyneth Lloyd raised an issue in relation to speeding in the village, which has been compounded as the local school no longer has a crossing person. The school children have given a presentation to the Parish Council and the information within it has been provided to LCC and the Police.

Members suggested this issue as a future Neighbourhood Area project, potentially to request that the road be reduced to a 20mph speed limit and to continue to lobby CC Keith Iddon. It was noted that the bend by the school makes the use of speed traps difficult.

**Decision: That the issues be noted and discussed with the Police at the next meeting.**

### **17.32 Questions from Members of the Liaison and the public**

Terry Dickenson, Wheelton Parish Council, queried if any venues were available to hire for two evenings. Anne Peet, Croston Parish Council, indicated she could assist with the query.

### **17.33 Items for Future Meetings**

Councillor Alistair Bradley, Executive Leader, noted that Lancashire Constabulary are trialing the use of control room operatives specifically by area. The use of community volunteers was also raised. It would be useful for the representative from Lancashire Constabulary to cover this during the discussions at the next meeting.

Chair

Date